

## APPLICATION SUBMISSION SHEET

TYPE OF REQUEST: \_\_\_\_\_

Received on: \_\_\_\_\_

Pickup Date: \_\_\_\_\_

(Pickup on Wednesdays and Fridays Only – 3:00PM)

### APPLICANT INFORMATION

(PRINT IN CAPITAL LETTERS ONLY)

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Passport Number: \_\_\_\_\_

Fee (\$): \_\_\_\_\_

Phone Number: \_\_\_\_\_

### PERSON DROPPING OFF THE APPLICATION

Relationship to Applicant (*Check one*)

Self  Other (\*)

(\*) Provide handler or agent information:

Full name: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Signatures

\_\_\_\_\_  
Applicant or their Agent

\_\_\_\_\_  
Embassy Staff

**Notes:** (1) In case of a lost receipt, a notarized note, explaining that the receipt has been lost, must be presented.

(2) For pickup by a person other than the applicant or their agent, provide a notarized letter of authorization to the third party.

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